

## Job Aid: Review Enrollments in Benefits Summary Page

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This UCPath document provides information on how UC employees can review enrollments in UCpath in the **Benefits Summary** Page

To see your elections, log into UCPath online. From the dashboard, navigate to using the following steps:

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## Job Aid: Review Enrollments in Benefits Summary Page

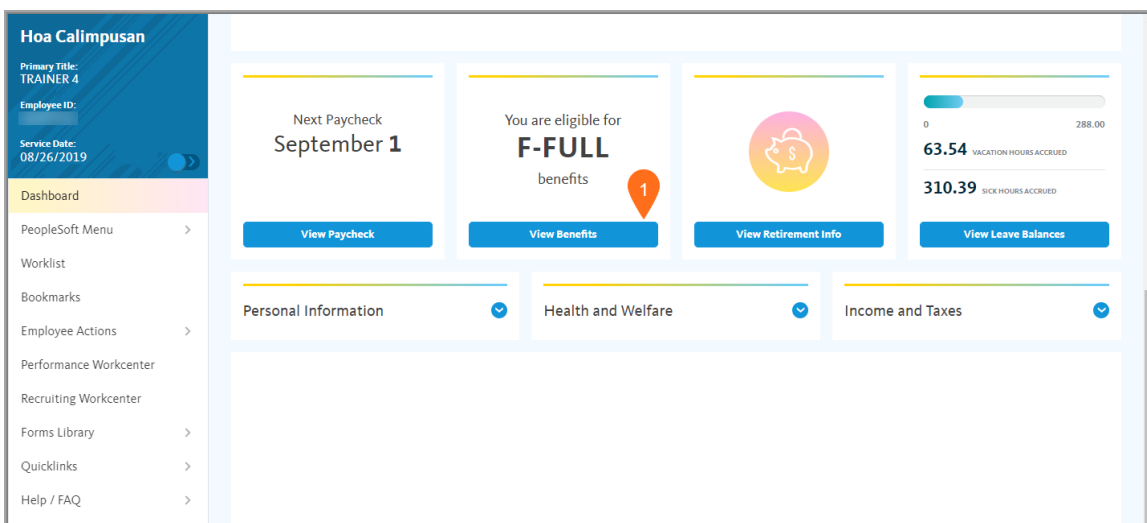
### View Benefits

- Log into UCPath and click on the [View Benefits](#) button.

Dashboard Navigation: [View Benefits](#)

Or

Menu Navigation: Employee Actions> Health and Welfare> [Benefits summary](#)



## Job Aid: Review Enrollments in Benefits Summary Page

### Security Questions

- Answer the **SECURITY QUESTION** and then click the **Submit** button. The security questions and answers are specific to your account and may not be the same as the example shown here.

**Note:** You are required to set up security questions and answers in order to use Self Service in UCPath. Instructions on how to [Set Up Security Questions and Answers](#) if needed are available in the **Help Library**.

The screenshot shows the UCPath interface for user Hoa Calimpusan. The left sidebar contains a navigation menu with options like 'Health and Welfare', 'Benefits Summary', 'Dependent Coverage', 'Life Events / Benefits', 'Enroll in Benefits', 'Using Your Benefits', and 'Review/Update Your Information'. The main content area is titled 'SECURITY QUESTION' and prompts the user to 'Please confirm your identity by answering the following security question.' The question displayed is 'What is your favorite book?'. There is a text input field for the answer and a 'Submit' button. A yellow 'ASKUCPath' button is in the top right corner. At the bottom right, there is a 'No Agents Available' chat bubble and a 'Help' button. The user's profile information (Primary Title: TRAINER 4, Employee ID, Service Date: 08/26/2019) is visible in the top left sidebar.

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### Benefits Summary

- In the **BENEFITS SUMMARY** page, enter the date (in this example, date entered is **09/01/2022**) and click **Go** to view your benefits as of the date entered.

**Hoa Calimpusan**  
Primary Title: TRAINER 4  
Employee ID: [REDACTED]  
Service Date: 08/26/2019

**BENEFITS SUMMARY**  
Hoa Calimpusan  
Benefits Eligibility Level: F-FULL

To view your benefits as of another date, enter the date and apply the change

09/01/2022 **Go**

**Medical**  
Kaiser South  
Family (NA+NC)  
[View Details >](#)

**Dental**  
Delta Dental PPO  
Family (NA+NC)  
[View Details >](#)

**Vision**  
Vision Service Plan (VSP)  
Family (NA+NC)  
[View Details >](#)

**Life**  
Basic Life  
Salary  
[View Details >](#)

**Supplemental Life**  
Supplemental Life 4x Annual  
Salary X 4  
[View Details >](#)

**Employee & Dependent ADD**  
AD & D Family  
\$500,000  
[View Details >](#)

[Edit profile](#)  
[Log out](#)

[No Agents Available](#)  
[Help](#)

### View Details

- For this example, **View Details** for **Hospital Indemnity**.

Click the **View Details** link to view enrollment details including **Plan Name**, **Provider**, **Coverage**, **Group Number** and **Covered Dependents**.

After reviewing enrollment details click on **Return to Benefits Summary**.

**Hospital Indemnity**  
Hospital Indemnity  
Family (NA+NC)  
[View Details >](#)

**HOSPITAL INDEMNITY**  
Hoa Calimpusan  
To view your benefits as of another date, enter the date and select Go.

09/01/2022 **Go**

**Plan Name** Hospital Indemnity  
**Plan Provider** Aflac  
**Coverage** Family (NA+NC)  
**Group Number**

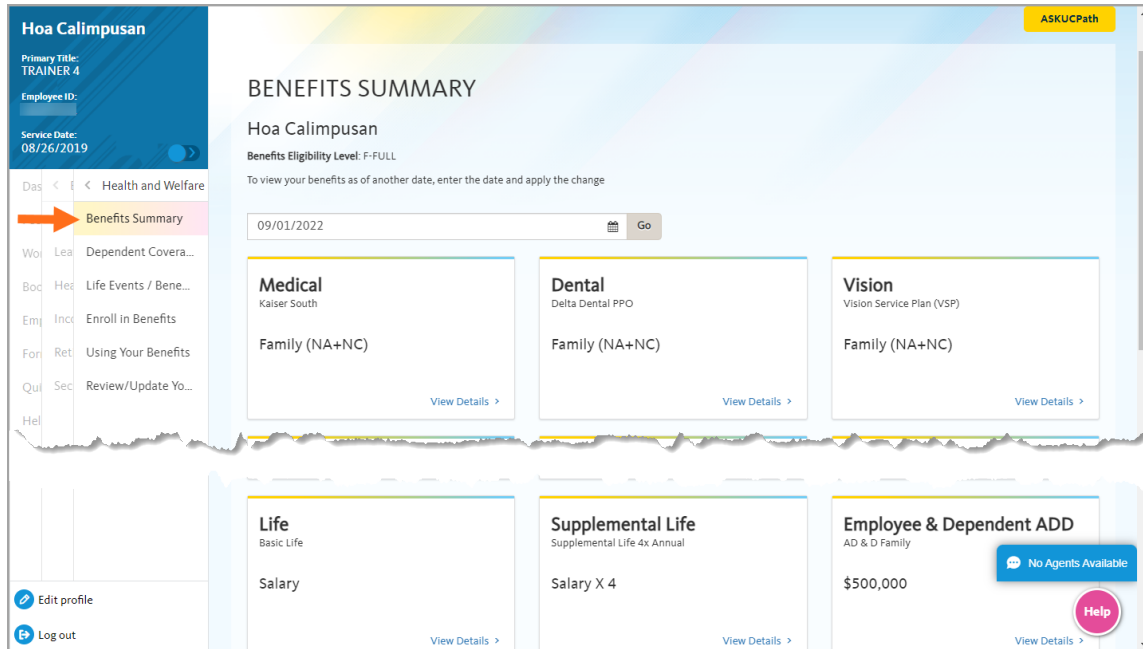
**Covered Dependents**

Name	Relationship
Nova S Sotelo	Spouse (Opposite/Same Sex) NA
Herbert Hayes Le	Child EE Biological/Adopted NC
Arata R Stehberger	Child EE Biological/Adopted NC

[Return to Benefits Summary](#)

## Job Aid: Review Enrollments in Benefits Summary Page

- You are returned to the **BENEFITS SUMMARY** page.



- Once you are done reviewing the enrollments in the **BENEFITS SUMMARY** page, click the **Log out** button to exit UCPath.

